



Essex County Department of Social Services
7551 Court Street, PO Box 217, Elizabethtown, NY 12932

Angie Allen, Commissioner

Renee Bruno, Deputy Commissioner

Preventive Referral Form

Please return completed form to:

Mail: Essex County Department of Social Preventive Services
P.O. Box 217 Elizabethtown, NY 12932

Email: Katheen.decker@dfa.state.ny.us and Wendy.Sargent@dfa.state.ny.us

REFERRAL INFORMATION-

Referral Source Name: _____ Agency/School: _____

Address: _____ Phone: _____

Date of Referral _____

Preventive Services explained to the Family and are they willing to participate: ☐ yes ☐ no

GENERAL INFORMATION

Parent/caregiver Name: _____

Address: _____ Phone: _____

Who has Custody of this child: _____

NAME	Address	DOB	Phone number
Father:			
Mother:			
Guardian:			
Children:			
Children:			
Children:			

SCHOOL INFORMATION

School District: _____

Youth's Current Enrollment Status: ☐ Full-Time ☐ Part-Time ☐ Suspended ☐ Expelled

Youth's Academic Performance in the previous Three Months: ☐ Failing Some Classes ☐ Failing Most Classes

Detailed reason for referral:

Safety Concerns:

Relevant family history:

Behavioral concerns:

Current Services

☐ Mental Health Counseling: Family member name: _____
Agency: _____ Provider: _____

☐ Substance Abuse Counseling: Family member name: _____
Agency: _____ Provider: _____

☐ Mental Health Counseling: Family member name: _____
Agency: _____ Provider: _____

☐ Other: _____ Family member name: _____
Agency: _____ Provider: _____

Goals or Identified Tasks for family to work on- Examples include- Parenting Education, Behavioral Education, Developmental information, Linking with appropriate support services such as Families First, DDSO, Mental Health or Substance Abuse programs and community supports locally.

Any other information that you think the Department should be aware of: _____

TO BE COMPLETED BY THE ECDSS

Date referral received: _____

CW assigned: _____ Date assigned _____

Preventive FSS case opened: ☐ Yes ☐ No

If “no”, please identify why services were not implemented:
